

Ballenas Prom 2026 - December Meeting

Date: Monday December 1, 2025, 6:30pm

Location: Ballenas Learning Commons (Library)

Stay Connected & Informed: All parents & caregivers with students graduating in 2026 are invited to stay connected & informed about Prom via:

Email: Send an email to bssgradinfo@gmail.com and asked to be added to the mail list

Website: Visit Parents -> Grad Parents/Caregivers section of the Ballenas website for agendas, minutes, & all other information

Please Note: There will not be any parent/caregiver prom pages on Facebook or any other social media site

Attendees

Prom Leads:

Co-Chairs: Katie Liedl and Kim Howse

Secretary & Communications: Andrea Richardson (Diana)

Treasurer: Karen Orr

Committee Leads:

Decor: Chantelle Cody

Venue: Emily Small

Entertainment: Jeannie Shaver

Food/Drink: Michelle Boulet

Fundraising: Lisa Henderson

Attendees: Katie, Kim, Andrea, Emily, Michelle, Karen, Chantel C., Joanna, Lisa, Michelle, Alison

AGENDA

1. Chair Update: Moving Forward

- Guidelines for this year and going forward - will be sent out all leads and committee members

- All communications with school admin, vendors, invoices, etc CCed to grad email and chairs

4. Decor: Chantel Cody and Joanna Fell

- Theme will be the Met Gala
- Went to storage locker and Tigh Na Mara, talked to manager about logistics
- Starting to price items and determine budget

5. Fundraising: Lisa Henderson

- March 14th and May 2nd bottle drives in addition to January 24th
- Burger and Beverage in February along with a silent auction at QF Upstairs, date TBA, they are giving us discount drinks from which we will profit, as well as ticket sales, will announce and sell tickets after Christmas break
- Mitchell's Soup fundraiser - mid February to mid March, minimum of 48 need to be sold, will all be online
- Corporate sponsorships - sponsorships, donations, silent auction - committee members and grads can hand out letters, Lisa will coordinate spreadsheet to track

6. Entertainment:

- Jeannie is away but will ask her to book DJ ASAP
- Will look at booking rest in January, do we want to do parents or a company for casino? Ask Jeannie about booking
- Contacts for cartoonist, other entertainment to be tracked down and sent to committee

9. Food and Drinks: Michelle Boulet

- Welcome drink at the beach? QF willing to donate supplies
- Also have drink with Trish at TNM, fountain drinks for the rest?
- Going to top end for menu
- Venue will help determine amount of each item/station to order, not necessarily one per student

10. Budget: Karen Orr

- Applied for grant from City of Parksville - Andrea attended meeting to ask for money - will be receiving \$1500 in February
- Also applying for RDN and Rotary grants, asking fire departments for money as well
- PAC is not funding storage fees this year, creating a grad scholarship instead

Next Meeting: Monday January 12 @ 6:30 in the library/learning commons for committee members only

11. Meeting Adjourned: 7:47pm